

# Aktualności CitiService



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Issue No. 2

## Services in Shortcut



Banking Commission Fees and Charges



CitiService Newsletter



Exchange Rates



CitiDaily Market Analyses

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## NOT ONLY ABOUT FINANCE

### Citi Handlowy will provide banking services to the capital city of Warsaw for the second term

On Dec 12, the President of the capital city of Warsaw, Hanna Gronkiewicz-Waltz, and the President of the Management Board of Citi Handlowy, Sławomir S. Sikora, formally signed the agreement under which the bank will manage all bank accounts of the capital city. The agreement, which commenced on Jan 1, will remain in force for five years. Citi Handlowy has maintained bank accounts of the capital city of Warsaw since 01/01/2008. The agreement signed in December, which extends the service by another 5 years, is a result of a public tender announced by the city on June and closed in August. The agreement includes, amongst others, the following services: equipping cash desks of the capital city of Warsaw with POS terminals accepting card payments commission free, local tax transfers at post offices and payment of family benefits on pre-paid cards.

„Citi Handlowy will be the bank of the capital city for another term. We have worked together for the last five years which resulted in innovative solutions, such as liquidity management or cash pooling. The cooperation is good and offers many benefits for Warsaw”, said Hanna Gronkiewicz – Waltz, President of the capital city of Warsaw at the conference.

Bank Handlowy has been providing numerous banking services to public sector for many years. The bank serves the budgets of, amongst others, Tarnów, Kołobrzeg, Inowrocław, Olsztyn, Wałbrzycha, the University of Warmia and Mazury or the Mazovian Railway Company.

### Citi Trade Portal, CitiDirect Moblie, Cash Pool and Trade Loan awarded Europroduct title

The purpose behind the Europroduct competition is to promote brands, goods and services which are the best in the market. The jury of the competition also recognizes the services which seek to provide complex and professional services to clients. The competition has been held since 2000 by Polskie Towarzystwo Handlowe Sp. z o.o. under the patronage of the Ministry of Economy and the Polish Agency for Enterprise Development.



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## CURRENT INFORMATION

### Foreign Transfers — Reminder

We would like to remind you the a few rules the following of which will guarantee you a successful completion of an atypical foreign transfer.

1. One-time shortenings of a value date: in CitiDirect in the **OTHER INSTRUCTIONS** fields, please enter one of the following:  
**VD0** – (with zero at the end) for Express Transfers to be settled on the same day;  
**VD1** – for Urgent Transfers to be settled on the next working day, at the latest.

Both items should be entered without spaces and any additional descriptions.

The service is paid in accordance with the Banking Commission Fees and Charges or according to individual negotiated rates.

2. Translation of transfer amount into other currency – the so called equivalent:

To order translation of transfer amount into other currency, in CitiDirect in the **OTHER INSTRUCTIONS** field, please enter **XXX EQUIVALENT** where XXX should be replaced with a code of the currency in which the transfer is to be made.

3. Individually negotiated exchange rate: in CitiDirect, in the **OTHER INSTRUCTIONS** field, please enter **NEGOTIATED EXCHANGE RATE**.

### Banking holidays in February and March 2013

Below are the dates of currency holidays (a day free from work in a given country) in Feb and March 2013 when banking instructions will be completed on the next working day.

#### January

01 - MYR, MUR  
04 - MXN  
05 - PKR  
06 - NZD  
11 - ANG, ARS, BRL, CNY, HKD, JPY,  
SGD, TWD, VEF  
12 - ARS, BRL, CNY, HKD, QAR, AGD,  
TWD, VEF  
13 - CNY, HKD, JMD, TWD  
14 - 15 - CNY, TWD  
18 - USD  
25 - KWD, RUB  
26 - KWD  
28 - TWD

#### MARCH

04 - MWK  
08 - RUB, UGX  
11 - LTL  
12 - IDR, MUR  
14 - ALL  
15 - HUF  
18 - MXN  
19 - VEF  
20 - JPY, TND  
21 - ZAR  
22 - ALL  
25 - LBP  
26 - ILS  
28 - ARS, DKK, ISK, MXN, NOK, PEN, PHP, VEF  
29 - ANG, ARS, AUD, BWP, BRL, CAD, CHF, CLP, DKK, EUR, GBP,  
HKD, ISK, INR, IDR, JMD, KES, LVL, LBP, MXN, MWK, NOK,  
NZD, PEN, PHP, SCR, SGD, SEK, UGX, VEF, XOF, ZAR, ZWL,



### Amendment of Banking Commission Fees and Charges

We would like to inform you that the Banking Commission Fees and Charges have been amended effective Jan 11, 2013.

The main changes refer to Trade Finance and Trade Transaction Services—related products for which (in a few cases) the minimum rate has been lowered and a fee has been introduced for paper factoring application forms. For export letter of credit (unconfirmed) a commission fee has been introduced for „sending documents without expertise” and for „settlement of receivables for documents sent without expertise”.

The Banking Commission Fees and Charges (in Polish and English) are available on the website of the bank.

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